

[Rev. 6/2016]

**CONSTITUTION AND BYLAWS
ADRIAN AMATEUR RADIO CLUB,
ADRIAN, MI**

ARTICLE I

The name of this organization shall be the **ADRIAN AMATEUR RADIO CLUB**.

ARTICLE II: PURPOSE

To further the cause of Amateur Radio, to teach radio fundamentals, code, and to hold classes for the same. To further exchange information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community. Recognition and enhancement of the value of the amateur service to the public as a voluntary non-commercial communication service, particularly with respect to providing emergency communications. Continuation and extension of the amateur's proven ability to contribute to the advancement of radio communication. Continuation and extension of the amateur's unique ability to enhance domestic and international good will. The Adrian Amateur Radio club is affiliated with the Amateur Radio Relay League and abides by the standards of that organization.

ARTICLE III: MEMBERSHIP

Section 1. Regular full membership shall be available to any persons possessing a valid Amateur Radio License and who is interested in promoting amateur radio and who will abide by the Club Constitution and Bylaws. A copy of the Constitution and the Bylaws shall be posted on the club website, w8tqe.com. If requested, a paper copy will be provided to a new member. Any person who is interested in Club activities but does not hold a valid Amateur Radio License may join the Club as an "associate member". Membership dues shall be the same for an associate as for a regular member. However, an associate member shall not have voting privileges nor be eligible to hold Club office.

Section 2. For the purposes of club membership only, an amateur whose license has expired, but is within the current FCC grace period for renewal, shall be considered as licensed.

Section 3. A member who is permanently disabled and by reason of this disability cannot attend meetings regularly, may request to be placed on disability status, which permits participation in club business by absentee

ballot, under certain conditions if so desired. A member who becomes temporarily disabled for more than one month or permanently disabled, and by reason of his disability cannot attend meetings regularly, may request to be placed on disability status, which allows participation club business by absentee ballot, under certain conditions, if so desired.

Section 4. Application for disability status by any member must be made in writing to the Board of Directors, describing the disability and the length of time the disability is expected to exist. Disability status must be approved by the Board of Directors for a specified period of time.

Section 5. The Tickler is the official Adrian Amateur Radio Club publication for notification to members of news, business, and events within the club.

ARTICLE IV: OFFICERS AND ELECTIONS

Section 1. The Officers of the Adrian Amateur Radio Club shall be President, Vice President, Secretary, and Treasurer.

Section 2. All Officers shall be elected for a term of one year, except the President's position which will be term limited to two consecutive years, by a majority vote of the regular full membership in attendance at the election meeting. After the President has been out of office for a year, he or she may run for the same position again.

Section 3. Election of Officers shall take place during the regular meeting in the month of October each year.

Section 4. All Officers must be regular full members in good standing for six (6) months and hold a valid Amateur Radio License.

Section 5. No member shall hold two elected offices at the same time.

Section 6. All nominations shall be from the floor; all voting by written ballot.

Section 7. The President shall appoint an election committee to officiate during elections.

Section 8. Nominations shall be made at the regular meeting one month previous to the annual election. The names of the persons nominated will be printed in the meeting minutes. Ballots are to be distributed to the regular full members in good standing in attendance at the election meeting.

Section 9. Any person who has been nominated for office may decline the nomination.

Section 10. Any person who has not previously notified the President or Secretary of reason for absence from the nomination meeting shall be declared ineligible for office.

Section 11. In case the President's office is vacated, the Vice-

President becomes President and an election for Vice-President is held.

Section 12. Special elections will follow the same procedure as outlined in Section 8.

ARTICLE V: DUTIES OF OFFICERS

Section 1. The duties of The President shall be: to preside at all meetings; to uphold this Constitution and its by-laws; to sign all official documents; to appoint all committee chairs; to act as ex-officio of all committees; appoint all Officers Pro Tem until a special election can be held; to perform all other duties pertaining to the office.

Section 2. The Vice-President shall assume all the duties of the President in the absence of the President and perform such other duties as are delegated by the President.

Section 3. The Secretary shall keep an accurate record of the Minutes of meetings; record Board Meeting attendance, keep a record of all agreed to actions, and keep the President informed of open actions. The Secretary shall keep a written record of all club property.

Section 4. The Treasurer shall maintain a balance of income, expenditure and accounts and shall have joint control with the President of any bank accounts. The Treasurer shall receive and keep an accurate report of all monies of the club; shall notify members of delinquent dues and shall pay all bills when duly approved by the Board or the membership.

The membership shall give the Board authority to spend up to \$250.00 each month without prior approval of the membership at a club meeting.

ARTICLE VI: BOARDS AND COMMITTEES

Section 1. There shall be a Board of Directors. This Board shall consist of the President, Vice-President, Secretary, Treasurer, the immediate past President and three members elected from the membership by ballot at the first regular meeting following the election of Officers.

Section 2. The election procedure for members of the Board of Directors shall follow the procedures described in Article IV, Section 8,

Section 3. The Board shall, at least once annually, review the Constitution and Bylaws for any possible additions, deletions, or changes. Any such action recommended by the Board must be ratified only through the amendments process specified by the Constitution and Bylaws.

ARTICLE VII: DUES

Section 1. The dues for all classes of membership of the Adrian Amateur Radio Club shall be a fee set by the Board of Directors and can be changed by Board action, subject to the approval of the membership.

Section 2. Dues are payable for the following year on January 1ST and a

grace period of two (2) months will be given. A member's dues must be paid in order to vote in the October election meeting.

Section 3. Dues for full-time students shall be one-half (1/2) of the regular dues.

Section 4. New members shall pay dues pro-rated on a calendar year (12 months).

Section 5. Family membership (wife, husband, son, daughter and others living in the same domicile) is one and one half times a single membership amount per year.

Section 6. Any member in arrears two (2) months is liable for suspension, and shall have no voice or vote in the meetings or in the conduct of the business of the club, or shall not receive any of the benefits of the club, unless reason for non-payment is received and approved by the Board of Directors.

ARTICLE VIII: MEETINGS

Section 1. There shall be at least one regular meeting each month, barring cancelation due to inclement weather conditions or some other extraordinary event. Special meetings may be called by the President who must declare the business to be transacted and the purpose for such meeting. A special meeting may be called by a written request of two regular full members in good standing, said request to be addressed to the President. A quorum for this special meeting shall be 50% of the total membership in good standing.

Section 2. The procedure of Meetings shall determined by the President, adjusted according to the business at hand.

ARTICLE IX: REMOVAL OF OFFICERS, BOARD MEMBERS OR MEMBERS

Section 1. Removal of Officers or Board Members: An Officer or Board Member may be removed from office upon passage of a properly submitted motion and shall require two-thirds (2/3) approval by written ballot of regular full members in attendance at the next regularly scheduled meeting. Persons so removed shall remain members of the Club, and shall not be eligible for an Officer or Board position for three (3) years from the date said motion is passed, except as otherwise noted in the language of the motion.

Section 2. Removal of Club Members: A Club Member may be removed from the Club upon passage of a properly submitted motion and shall require two-thirds (2/3) approval by written ballot of regular full members in attendance at the next regularly scheduled meeting. Persons so removed shall not be eligible for membership in the Club for one (1) year from the date said motion is passed, and shall not be entitled to any refund of dues paid, and shall not be eligible for an Officer or Board position for three (3) years from the

date said motion is passed, except as otherwise noted in the language of the motion.

ARTICLE X

This Constitution and Bylaws have been drawn in order that members shall have complete control of the club affairs through their duly elected Officers. Any amendments hereto shall require a three-fourths (3/4) majority vote of the regular full membership present at the meeting in which the amendments are voted upon, to become effective. Proposals for amendments shall be submitted in writing to the President by at least two (2) regular full members in good standing, and shall be presented at a regular or special meeting, but shall not be voted upon until the next regular meeting.

ARTICLE XI

In the event the ADRIAN AMATEUR RADIO CLUB is dissolved, the club assets will be transferred with clear title, after all debts and liabilities have been resolved, to the non-profit organization to be determined by the Board of Directors.

(Revised 1984)

(Revised 1989)

(Revised 1991)

(Revised 2016)